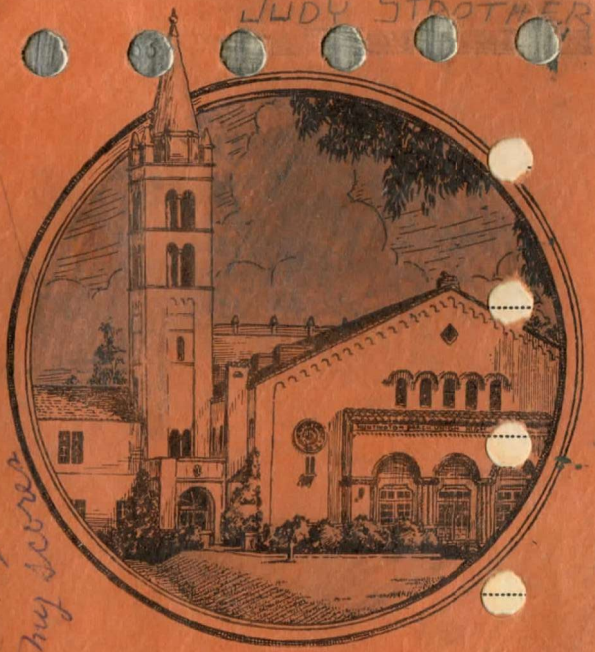

Manual of Information

HUNTINGTON BEACH
UNION HIGH SCHOOL
1955 - 1956

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TO PARENTS

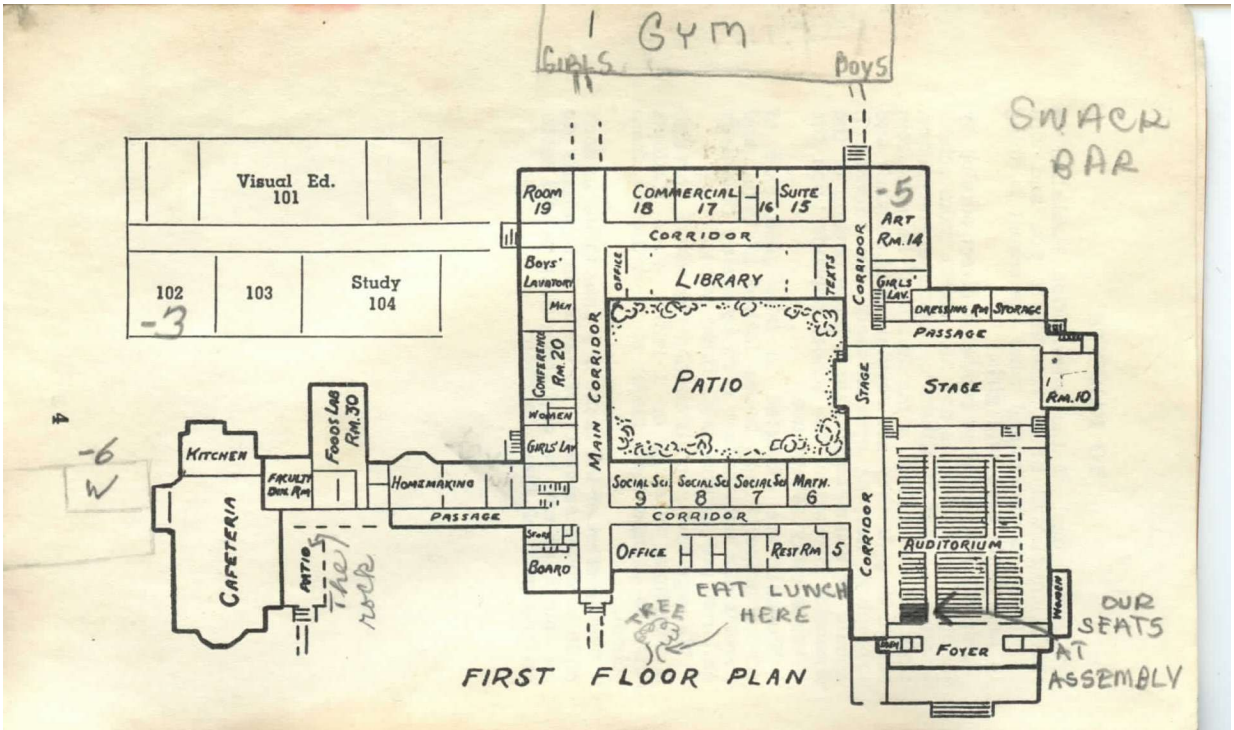
A great deal of the information published in this manual will be of interest to you and will assist you to understand what the school is doing to help your boys and girls.

Parents are urged to render a direct service by insisting that students are not absent from school except in cases of illness or extreme emergency. Children can obtain a maximum of benefit from school only if they are regular in attendance and prompt in keeping appointments. In addition it should be remembered that a large portion of the financial support of the school depends upon the average daily attendance.

Students are expected to take good care of school property and books loaned to them, and parents can help reduce costs by seeing that their children are careful with these things.

We urge that parents contact the school, through a telephone message or a letter, when students wish to change their major or to withdraw from school.

The interest of the home is a vital factor in each child's school success. We urge that parents do all that they can to encourage good school work on the part of their children.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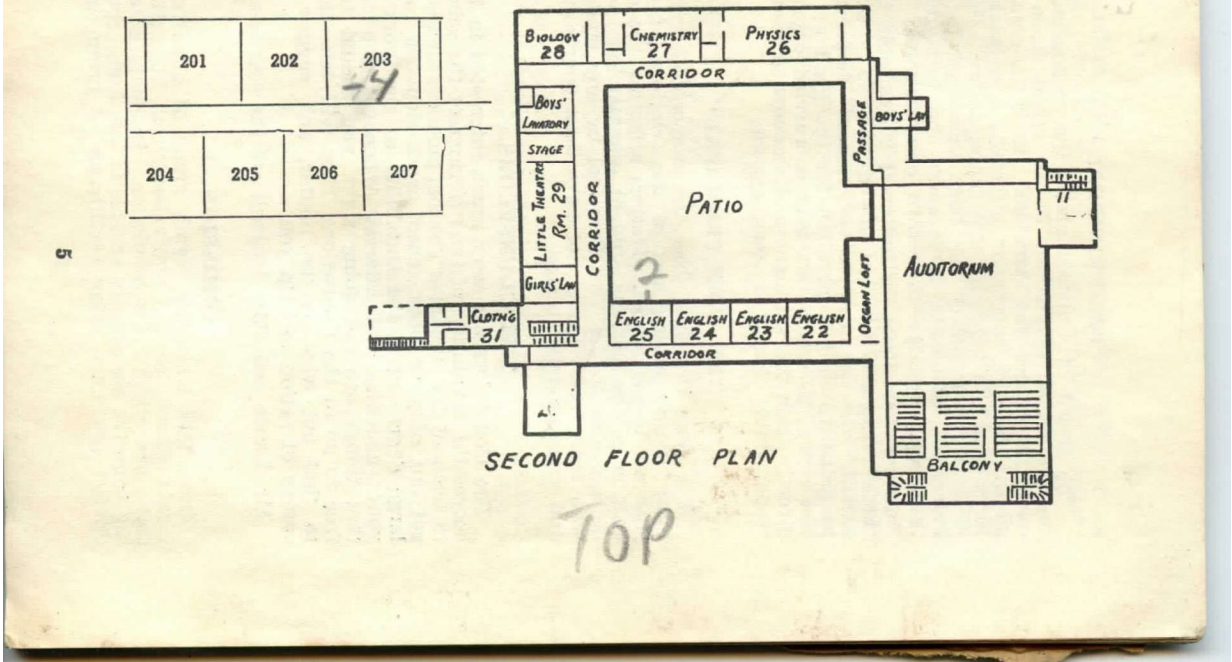
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THE PRINCIPAL

The Board of Trustees places the responsibility for the proper conducting of the school upon its executive officer, the Principal. His is the responsibility for the curricular offerings, the teaching force, and the administrative organization. Some of this responsibility has been delegated to the Principal's assistants, to teachers and to students themselves through their own organizations.

In an educational institution it is desirable that these responsibilities be shared and, to a large extent, our organization encourages democratic participation and cooperation for the good of all. The extent to which this may be carried depends directly upon the willingness of students to assume responsibility for their own actions.

THE VICE-PRINCIPAL

The Vice-Principal has the responsibility for most matters arising out of the relations of the students to the school. Matters affecting the operation of the various student organizations may be appealed to the Vice-Principal by any student who feels that he may not have been courteousiy and considerately treated.

THE COUNSELORS

The Counselors are very much interested in the successful adaptation of the offerings of the school to each of its students. The happiness which you get out of your high school work depends to a large degree upon the suitability of the work to your capacities and interest. Whenever you feel that things are not going right, you should feel free to go to the Counselors. They will take time to find out what is the matter, and suggest a course of action to help you.

Mr. Lance and Miss Hughell are the counselors.

ADMISSION

Graduates from the eighth grade of any California school, or the equivalent from any other state, are eligible for admission. Students entering from the elementary schools of this high school district need not bring certificates of promotion.

All others must present credentials, either from their previous schools or from the County Superintendent.

EXPENSES

No tuition is charged for the regular work of this high school. Text books are furnished free.

Mechanical drawing instruments will be loaned if students do not possess their own sets.

Costs for injury, loss, or breakage of school property must be met by students before honorable dismissal will be granted or credits awarded. State law requires parents or guardians to assume responsibility for damage or loss incurred by their children.

SELECT WISELY

Competition in life is increasing constantly. In general, the more education one can acquire the better will be his chances of success. Some people profit by continued schooling, while others learn more in practical experience on the job. It is the desire of this high school to acquaint each student with the possibilities for his success in the different fields.

The type of high school experience which one selects should provide breadth and specialization in proper balance. The core studies are designed to give all a common understanding of democratic living. Special interests depend largely upon one's abilities. Be fairly sure that you can see some measure of success in the course you select. When you have a problem, talk it over with one of your teachers. Then if the Administration might be able to help you, bring the problem to the attention of the Counselor.

REQUIREMENTS FOR GRADUATION

1. Four years of high school attendance.
2. 200 semester hours of credit, grades 9 to 12.
3. A satisfactory attendance record.
4. A satisfactory school citizenship record.
5. Completion of the following:

English	30	semester hours
Physical Education	40	" "
Citizenship	10	" "
Our World Today	5	" "
Driver Education	5	" "
U. S. History	10	" "
American Problems	10	" "
Laboratory Science	10	" "
Homemaking (Girls)	10	" "
General Science, Shop Industrial Arts (Boys)	10	" "
Mathematics or Business Training	10	" "

6. Completion (as outlined in this Manual) of one of the following courses:

College Preparatory
Commercial
Homemaking
Music
Fine Arts
Industrial Arts

COLLEGE PREPARATORY

The following schedule meets the requirements for admission to the University of California, and a student electing this course must adhere to the course as outlined below:

I
English
Citizenship
Algebra
Homemaking (Girls)
General Science or Shop (Boys)
Elective to complete
Phys. Ed.

II
English
Plane Geometry
Latin I, or Spanish I
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Electives to complete
Phys. Ed.

III
English
U. S. History
Latin II, or Spanish II
Chemistry, or Physics
Electives to complete
Phys. Ed.

IV
American Problems
Adv. Math., or Science, or Foreign Language
Phys. Ed.
Electives to complete

COMMERCIAL COURSE

I
Business Training
English
Citizenship
Homemaking (Girls)
General Science, Math. or Shop (Boys)
Elective to complete
Phys. Ed.

II
Bookkeeping or Typing
English
Life Science
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Electives to complete
Phys. Ed.

III
Typing, or Bookkeeping
English
U. S. History
Electives to complete
Phys. Ed.

IV
Shorthand
Advanced Typing or Office Practice
American Problems
Electives to complete
Phys. Ed.

HOMEMAKING COURSE

I
Homemaking
English
Citizenship
Recommended Electives:
Art or Music
Phys. Ed.

II
Homemaking
English
Life Science
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Recommended Electives:
Art or Music
Phys. Ed.

III
Homemaking
English
U. S. History
Electives to complete
Phys. Ed.

IV
Homemaking
American Problems
Electives to complete
Phys. Ed.

MUSIC COURSE

I
Music (Vocal or Instrumental)
English
Citizenship
Homemaking (Girls)
General Science, Math. or Shop (Boys)
Elective to complete
Phys. Ed.

II
Music
English
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Life Science
Electives to complete
Phys. Ed.

III

Music
English
U. S. History
Electives to complete
Phys. Ed.

IV

Music
American Problems
Electives to complete
Phys. Ed.

FINE ARTS

I

Art
English
Citizenship
Homemaking (Girls)
General Science, Math. or Shop (Boys)
Electives to complete
Phys. Ed.

II

Art
English
Biology
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Recommended Electives: Music or Homemaking
Phys. Ed.

III

Art
English
U. S. History
Electives to complete
Phys. Ed.

IV

Art
American Problems
Electives to complete
Phys. Ed.

INDUSTRIAL ARTS

I

Wood or Metal Shop I
English
Citizenship
Recommended Elective: High School Math.
Phys. Ed.

II

Mechanical Drawing
English
Life Science
Our World Today (1 sem.)
Driver Ed. (1 sem.)
Electives may include Metal, or Wood Shop
Phys. Ed.

III

Wood, Machine, Auto Shop, Welding, Electricity.
English
U. S. History
Electives to complete
Phys. Ed.

IV

Advanced Auto
American Problems
Electives may include Adv. Drawing, Welding, Electricity
Recommended elective: Physics
Phys. Ed.

ELECTIVES

The numbers after the subjects indicate the years in school in which elective may be chosen.

Advanced Algebra	2,3,4	Mech. Drawing	2,3,4
Art	1,2,3,4	Orchestra	1,2,3,4
Advertising Art	2,3,4	Physics	3,4
Arts and Crafts	1,2,3,4	Secretarial (selection)	4
Band	1,2,3,4	Shop, Metal	1,2
Biology	3,4	Shop, Auto	3,4
Bookkeeping	2,3,4	Shop, Machine	2,3,4
Chemistry	3,4	Shop, Wood	1,2,3,4
Electricity	2,3,4	Shorthand	4
Homemaking	2,3,4	Spanish	2,3,4
Glee Club	1,2,3,4	Trigonometry and Solid Geometry	3,4
Journalism (selection)	3,4	Typing	2,3,4
Latin	2,3,4	Welding	3,4
Math., High S.	1,2,3,4		

Note: In certain classes the number of students may be limited. Preference is given to upperclassmen first, then to others qualified to take the work.

PREPARATION FOR COLLEGE

Each student planning to attend college after graduation from high school should write to that college and request a copy of the annual catalog. This should be carefully studied. An up to date file of California college catalogs is kept by the Counselor of this school.

Only qualified students are advised to undertake the college preparatory course in high school, although others may do so upon the responsibility of their parents or guardians. The colleges are very careful in their selection of students and only outstanding high school graduates are admitted. Therefore, the recommendation of this school can be earned only by excellent work and personal character. Your record for initiative, good judgment, industry, reliability and the like, is carefully considered before a college will accept you.

CERTIFICATES

Students who have been in attendance four years but have not fully completed the requirements for graduation will be issued certificates instead of diplomas at commencement. Diplomas will be awarded only to those who fully complete the requirements for graduation.

COMMERCIAL COURSE

The Commercial department seeks to train students to enter the business world with the fundamentals necessary to adapt themselves quickly to employers' requirements and to earn a livelihood.

Business Training constitutes the opening course in commerce. It is followed, in the sophomore year, by Typing and Bookkeeping.

Bookkeeping acquaints students with the underlying principles of business accounting, single and double-entry records, the use of various special account books, reports, statements, proprietorship forms and partnership problems, corporate organization and business management.

Typing may be started in the second year and, if desired, continued for another year. This course aims to develop skill in rapid and accurate writing.

Office Practice and Shorthand are offered to Seniors.

Recommended electives include: Spanish, Mathematics and Art.

HOMEMAKING COURSE

Homemaking aims to enable girls to do things to make home life more attractive and stable. The classes aid in the development of ideals of healthful living, sensible dressing, character, morality and economic purchasing. Girls learn to plan meals and serve them, to select and prepare foods and home accessories, to select and work dress materials into articles of clothing. In the advanced classes in foods, nutritional problems of the home and sick-room are studied, the care of children and the social life of the home given consideration. Dressmaking is an important part of the work.

Other classes which add much to Homemaking include Art and Music.

FINE ARTS

The Art classes aim to give students a variety of aesthetic experiences to form the basis for an appreciation of beauty in the home, in everyday surroundings, and as a community asset. The work of the department also provides a foundation for future work in art.

Two new courses have been added in the Art department, one in Arts and Crafts, open to all students, and one in Advertising Art, open to students who have had Art I.

Art design, line, form and composition, lettering and poster making are valuable parts of the work. Advanced students are given wide latitude in the application of their skills. Sketching from life, still life and landscapes form part of this work.

The department constantly contributes to the enjoyment of the students by designing program decorations, floral arrangements, and the art work of the yearbook. This work is valuable to both boys and girls.

MUSIC COURSES

The offerings of the Music department include both vocal and instrumental work. A student may major in either type of music, or a combination of the two.

Instrumental music classes include Beginning Orchestra, Advanced Orchestra, Band, instruction in the instrument played in one of these groups. Admission to the Advanced Orchestra is based upon the ability of the student to meet the demands for successful orchestra playing.

Vocal music includes Beginning and Advanced Girls Glee Club, Boys Glee Club, Choir and other singing groups selected from the Glee Clubs, as quartets, sextettes, etc. Try outs are required of all students selecting music.

Members of music classes must be willing to appear whenever called upon for special practices, school programs, and such evening work as may be necessary. Full credit will be granted only to those who meet all requirements.

The school accepts credit for outside music only

from certified teachers and then only upon examination by our own music department. Arrangements must be made in advance for this type of credit.

INDUSTRIAL ARTS

General Shop is divided into one year each of Woodshop and Metal Shop. These classes acquaint the student with hand tools, drawing methods and the making of simple articles.

Industrial Arts majors who take Woodshop their freshman year are required to take Metal Shop their sophomore year or vice versa. In the general math courses, one-third of the time will be spent on Shop Mathematices for the benefit of the Industrial Arts majors.

Mechanical Drawing is the basis for advanced work of all types and must be included in the Industrial Arts major. It may be taken a second or third year, if desired. Mechanical Drawing is required of all college engineering students. The school lends drawing instruments to students who enroll in the course.

Automobile Mechanics gives students the fundamental principles of gas engine operation and construction, demonstration and practical work. As part of the course each student must repair and put into operation a dismantled engine.

Woodworking classes study the principles of wood selection and construction, shop drawing, kinds and uses of woods, finishing, repairing of furniture, etc., and making useful articles for the home. Use of woodworking machinery is included in the course.

Machine Shop includes lathe work, tool making, and the use of various machine tools. The class is limited to the machines available, and only students who have done good work in previous shop courses are permitted to enroll.

Welding is a course open to qualified juniors and seniors.

Electricity is open to sophomores, juniors, and seniors.

Driver Education and Training under State Law

10204. Attendance upon such course is required of all pupils enrolled, except a pupil who has completed such a course in another secondary school.

The driving course at Huntington Beach Union High School will be of a semester length and taught preferably in the sophomore year. However, any senior or new student above the sophomore year, who has not taken the course at this or some other school, with be required to take it in order to graduate.

GENERAL INFORMATION

LUNCHING

Warm lunches may be obtained at the Cafeteria at a minimum cost.

Lunching area is restricted. See diagram on the bulletin board. The eating of food of any sort is not permitted in the buildings, except in rainy or inclement weather when the gym will be open for lunching.

The main entrance to the building is outside the lunching area.

AUDITORIUM SEATING

Students assigned seats in the auditorium must sit in these seats unless specifically authorized to change for certain events. You will have more time for programs if you find your seat promptly.

BULLETIN BOARD

The calendar of school activities is posted in several places throughout the school for your convenience. Make a practice of reading the bulletin boards daily and know what is going on.

Notices for the bulletin boards must be approved by the vice principal before posting. Office notices are posted on the bulletin board opposite the office. Students are held responsible for information on notices thus posted.

LOCKERS

Each student is furnished with lockers for the safe keeping of books, school, and personal property. Keep your combinations from other students. Students are held responsible for the contents and condition of their lockers and are not permitted to share their lockers with other students.

Money or valuables may be kept in the office vault if desired.

Only locks issued by school may be used on lockers.

USE OF TELEPHONE

Only in case of emergency will students be called from classes to answer telephone calls. Telephone messages from parents will be delivered, or requests to call numbers will be relayed to students. Calls should be placed through office telephone outside of class time. Personal calls are not permitted. Telephones are for business and emergency calls only.

LOST ARTICLES

Lost and found books will be handled by the librarian. All other lost articles should be reported to the office and found articles returned there. Names may be written on book-covers, and all personal articles should be marked for identification.

SWIMMING POOL

No bather is permitted to enter the pool unless instructor is present. Solo bathing is absolutely prohibited. Students must strictly observe the rules governing the use of the pool.

CITIZENSHIP

Meritorious acts as well as reports of misconduct become a part of each student's permanent record. Where disciplinary action is necessary, these records will be used.

The personal rating of each student constitutes an important item in his school record and is sent with transcripts of credit to schools, colleges, or employers.

STUDY HALL

Students are assigned to study hall during periods free from class work and must report there regularly. Study halls must be orderly, neat and quiet to create conditions for study. Talking is not permitted except by permission of teacher in

charge. Students are required to take materials for study. Keep your table clean and leave it orderly, with chair in its proper place, at close of period.

LIBRARY

The library is opened before school and after school for a reasonable time. Books on reserve may be used only in the library during the day, but may be taken home for overnight reading if obtained last period or after school. Overnight books must be returned to library before first period the following day.

No book or periodical may be taken from library without student's signature on card provided. Card must be kept at desk, and book or periodical date-stamped.

Students will be charged for overdue books, or for marking and mutilating books. Failure to pay fines may result in loss of library privileges.

HOME STUDY

Parents should provide suitable conditions for home study. Students making good use of their home study opportunities will naturally progress much more rapidly than otherwise. While the amount of time necessary for the preparation of assigned work will vary with students of different abilities, it should be remembered that excellence can be obtained only by the maximal use of one's time.

Students planning to continue their education **beyond high school are expected to do better than average high school work.**

SUMMER SCHOOL CREDITS

Credit for summer school work will be accepted for the completion of regular high school courses only when arrangements have been made beforehand with the principal.

ORANGE COAST COLLEGE

Huntington Beach and Newport Harbor High schools are in the Orange Coast College district. Graduates of these high schools who do not enroll in a four year college or private college are expected to attend Orange Coast College and must

obtain permission from its president to attend any other 2-year college in California.

Orange Coast College grants the degree of Associate in Arts under the State Board of Education regulations.

Many courses are offered in college preparatory and occupational fields.

RULES AND REGULATIONS

(Study These Very Carefully)

1. PERFECT ATTENDANCE: For each month of perfect attendance a student may **earn one point** toward the Distinguished Service Banquet.

2. ABSENCE. A student who has been absent from school must obtain an admit blank from the Office before he will be admitted to classes. The student must bring an excuse, signed by parent or guardian, stating definitely the exact days and periods the student was absent and the reason for the absence. On a basis of this written report and consideration of the student's attendance record for the year a re-admit slip to classes will be issued at once where it seems that the welfare of the student would demand that he be given immediate opportunity to return to his school work. Final judgment, however, is reserved for a later date when the student may be called in and asked to explain his record for the year. After three days of absence which have not been cleared properly a letter will be written to the parents requesting information.

To have an attendance record which inspires confidence is the responsibility of every student. The importance attached to regular attendance at school should be similar to the sense of responsibility which a conscientious employee feels with respect to regularity in keeping appointments on the job. Failure to have an attendance record which inspires confidence constitutes valid reason for asking a student to complete his affairs and not return to this High School.

Full credit for work where passing grades are recorded is granted only when attendance has been regular.

Any absence in excess of five for the semester, or ten for the school year is considered excessive. This does not mean that ten for the year are allowed. Only necessary absence is allowed at any time.

Unearned Semester-Hours Credit

In case of excessive absence one semester-hour of credit will be deducted from the total earned credits of the student for each three days of such absence. Inasmuch as a normal high school course is four years in length, excessive absence, even though a student passes in his work, may therefore mean that more than four years may be required to complete high school.

Excused Absence

The only excused absences are:

1. Illness of the student.
2. Serious illness of some member of the family which necessitates the student's absence.
3. Death within the family.
4. Dentist and Doctor appointments.

Absences from school with the parent's knowledge, other than those outlined above, may be considered unapproved absences.

Absence Due to Illness

A student must have verification from the parent, doctor or other qualified person for each absence due to illness. The illness may be verified through the use of a written message or a telephone call.

Absence Due to Error

To certify that a student was marked absent in error the student will take a form (Verification of Presence) provided by the office, for the teacher to sign. This form must be returned to the office by the student.

3. TARDINESS: For each month a student has no tardiness that student may **earn one point** toward the Distinguished Service Banquet.

A student tardy for first period class should report to the Office. A student tardy to other than first period class should report directly to class and sign the Tardy Sheet. One who is repeatedly tardy may be dropped from the class to which he is late. Three unexcused tardinesses equal one unexcused absence.

4. REMAIN ON SCHOOL GROUNDS. Students are required to remain on the school grounds during school hours. In very exceptional cases, where the parent makes urgent request and there seems to be good and sufficient reason, permission may be granted for a student to go home. This permission may be had only from the Vice Principal. If the Vice Principal can not be located promptly, the Counselor should be contacted. Except for illness, a written request from the parent or guardian should be presented before permit to leave will be granted.

5. LOITERING IN HALLS. Students are not allowed in the halls during class periods without a transfer slip from a teacher. They must go directly to the place designated on this slip and not loiter on the way or go to their lockers.

6. LEAVING SCHOOL OR MOVING AWAY. Students should notify the Office before they move away or withdraw from school. Otherwise transcripts of record may be withheld. All accounts must be settled before credits will be given.

7. DEPORTMENT ON BUSES. Students are under the supervision of the school on the way to and from school. The bus drivers are responsible for the safe conduct of students in their charge and are eager to avoid injury to any pupil. They will treat students with courtesy and will expect the same in return. They are required to maintain proper discipline on the buses and to report to the Vice Principal any student whose conduct is unbecoming. Bad behavior will not be tolerated and may result in having the privilege of riding on buses withdrawn.

Each pupil riding on the bus is expected to be as prompt in keeping his appointments there as in his regular classwork. Students must not leave buses at any time on the way to school, or until returned to points nearest their homes on the way

from school. Tardiness caused by missing the bus will be counted as unsatisfactory.

The bus runs are planned in a manner which will serve the majority. The drivers have instructions to limit the number of bus stops and, as conditions change from time to time, the driver concerned must be the judge of what constitutes proper bus stops. Students are asked to adjust themselves to the driver's judgment in this matter. The fewer the bus stops, the less time the majority will be obliged to spend riding buses and the lower the transportation costs. A mile and a quarter has been set by the Board of Education as a reasonable distance to ask students to walk to a bus stop.

HITCH HIKING

8. Buses are provided for the convenience and safety of students. Picking up rides is extremely dangerous from many standpoints and the school cannot be held responsible in any degree when students ride in this manner. Students who come on buses are expected to return home on buses unless parents call for them. If students fail to return home on buses the school is in no way responsible for the consequences. Should a student miss the bus through no fault of his own it is his responsibility to report to the Office and state this fact.

9. TOBACCO. State law provides that any student having tobacco in his possession on the school premises or while under the jurisdiction of the school shall be suspended for one week for the first offense. Expulsion shall be the punishment for the second offense.

The same law applies to gambling, immorality, the possession or use of narcotics or intoxicating liquors, profanity and obscene language, literature, or pictures. In any of these cases immediate suspension is the penalty for the first offense and expulsion is prescribed for repetition.

10. PHYSICAL EDUCATION. Students may be transferred from the class work in physical education to participate in school plays and other activities only with the consent of the Physical Education department.

11. ATHLETIC TRIPS. All members of the athletic teams must go to and come from games away from this school in transportation provided by the school under the direct supervision of the coach. **A student may ride home with his parent with the permission of the coach in charge. Failure to comply with this rule is sufficient cause to be dropped from the team and all honors connected therewith forfeited.**

12. PARKED CARS. Students are not permitted to sit in or loiter about the cars parked on the grounds. This rule is made for the protection of cars and property, tools, etc., left therein. Any student violating this rule is liable for any articles or parts missing from cars.

Students driving their own cars to school must park in the space reserved for that purpose and must not take them from this space until the close of school without obtaining special permission from the Office. Failure to follow rules governing use of automobiles may result in being barred from bringing cars onto school property.

13. OUT OF BOUNDS. There are a number of places about the school where it is dangerous for students to go, or where valuable equipment is located which, if tampered with, might affect the operation of the plant. Such places include:

The boiler room.
Plunge machinery room and laundry.
Roof or tower.
Fly-platform on stage, without teacher in charge.
Sprinkler operating room, or equipment room under bleachers.
Switchboard and storage room in basement.
Stage, without teacher in charge.
Apparatus room in gym, without teacher in charge.
Kitchen.
Garage.
Housekeeping suite without teacher in charge.
Bleachers and playing field, except during regular gym classes or games.
Cars parked anywhere at school.
All places usually kept locked.

14. PUNCTUALITY. Students must be prompt in keeping appointments, getting in class work, **signing up for school functions, and meeting other** obligations. Students will not be permitted to enter activities after time limit for such entrance has passed. Teachers may exercise option in accepting work handed in late.

15. PERSONAL NEATNESS. "All pupils who go to school without proper attention having been given to personal cleanliness, or neatness of dress, may be sent home to be properly prepared for school." Education Code.

CONDUCT

One of the great purposes of education is that the student shall master the art of self-control.

Because there are people at work in the class rooms and offices from the time the first students arrive until long after school is out, the halls must be kept reasonably quiet at all times.

Loud talking, whistling, running in the halls, or sliding the ramps are not permitted. It is dangerous to run in the corridors, particularly at the corners. Students frequently are on crutches from accidents, and bad falls can easily result from thoughtless crashes. In nice weather students should stay out of the halls at noon and activity period.

INJURIES

An injury to a student should be reported at once. If the injury happens during class time or during athletic practice or athletic game, the injury should be reported to the teacher or coach in charge. If an injury happens at a time or place where no teacher or coach is in charge, the report **should be made directly to the Office.**

SCHOOL LAW

All through life we are governed by the many laws of the land. One of the first duties of a good citizen is to be informed about important laws in order that he may obey them faithfully and cheerfully. (Numbers refer to paragraphs of the Education Code.)

16051. All pupils must comply with the regulations, pursue the required course of study, and

submit to the authority of the teachers of the schools.

16073 Boards of school trustees shall have the power, and it shall be their duty to suspend or expel pupils for misconduct when other means of correction have failed to bring about proper conduct.

16073 Continued willful disobedience, open and persistent defiance of the authority of the teacher, habitual profanity or vulgarity, the possession or use of tobacco upon school premises, constitute good cause for suspension or expulsion from school.

16074 Any student who willfully cuts, defaces, or otherwise injures in any way any property, real, or personal, belonging to the school district is liable to suspension or expulsion, and the parent or guardian shall be liable for all damages so caused by such pupil.

16075 It shall be unlawful for any pupil to join or become a member of any secret fraternity, sorority or club.

Any student wearing an insignia of a non-school group or jacket with insignia upon it, may be suspended, or if necessary, expelled, if he refuses to obey these rules.

Boards of school trustees shall have full power and authority to enforce the provisions of this section, and to make and enforce all rules and regulations needful for the government and discipline of the schools under their charge. They are hereby required to enforce the provisions of this section by suspending, or, if necessary, expelling a pupil who refuses or neglects to obey any or all such rules or regulations.

16126 No student or other person in attendance at any school, college or other educational institution, shall conspire to haze or engage in hazing or commit any act that injures, degrades or disgraces, or tends to injure, degrade, or disgrace any fellow student or person attending such institution. Such a misdemeanor is punishable by a fine of not less than fifty, nor more than five hundred dollars, or by imprisonment in the county jail not more than six months, or both.

16601 Each parent, guardian or other person

having control or charge of any child between the ages of eight and sixteen years, not exempted under the provisions of this chapter, shall send the child to the public full-time day school for the **full time for which the public schools of the city and county, or school district in which the child resides are in session.**

19501 Any person who willfully disturbs any public school, or any public meeting, shall be guilty of a misdemeanor, and liable to a fine of not less than ten nor more than one hundred dollars.

Civil Code 647a Every person who molests or annoys any school child or who loiters about any school or public place at or near which school children attend, is a vagrant, and is punishable by a fine not exceeding five hundred dollars or by imprisonment in the county jail for not exceeding six months, or by both such fine and imprisonment.

Other provisions of the Education Code are mentioned in this manual in appropriate sections.

NIGHT RALLIES

The attention of students is called to the following excerpts from the minutes of the Trustees of this high school district.

Whereas the Grand Jury of Orange County, as the result of an investigation of school affairs, has reported that a great deal of property damage has resulted in past years, and a serious injury has resulted in the present year from the practice of night bon-fires and rally bon-fires to and by Student bodies, with the consent and approval of school faculties, and sometimes by their encouragement, and

Whereas the said Grand Jury did urgently request that action looking to the discontinuance of said practices be taken by the respective boards of trustees of the several high school districts:

Now, therefore, this Board of Trustees of Huntington Beach Union High School District, in compliance with the above request of the Orange County Grand Jury, resolve that night bon-fires, rallies, or parades of students of this high school shall not be permitted.

STUDENT GOVERNMENT

The Executive Committee is the authorized stu-

dent governing board under the new constitution. Its membership includes the elected officers of the Associated Students and one representative from each of the four classes. The Executive Committee has the responsibility of promoting all activities of the Associated Students.

The Advisory Council, under the same instrument, consists of elected representatives from certain designated subject classes. The function of this body is to advise the Executive Committee with regard to student opinion and desires and to pass on to their class groups information concerning the deliberations of the Executive Committee.

The Traffic Board counsels with students whose behavior indicates lack of harmony with the aims and purposes of student government.

Other committees are appointed by the Executive Committee as needed to promote the various activities whose aims are to render student life more pleasant.

Students are the main body for whom student control is organized. Your cooperation and understanding of the responsibilities of student government are essential to its success. Members of the faculty act as advisers of student organizations and have a responsibility to the administration for the successful operation of the groups of which they are sponsors. Faculty members and committees cooperate with the authorized student government to insure the success of their aims and purposes.

SERVICE POINT SYSTEM

In order to stimulate more general participation in the activities of the Associated Students, service points are awarded. Recognition is given for participation in the various organizations which contribute to the enjoyment of students outside the regular accredited classroom activities.

A Distinguished Service banquet is given near the close of the year by the Student Body honoring students for outstanding service to the school. The high one hundred seventy five students will be allowed to attend the banquet. Each student should apply for points earned on forms supplied by the Office. All applications for points must be certified by the sponsors of the activities.

A student holding office, chairmanship, or membership in any organization is expected to perform all of the duties connected therewith without additional points for committee work, public appearances, or other incidental work, since these are included in the number of service points allowed for such office, chairmanship, or membership.

Any exception to the listed points must be approved by the Executive Committee by petition of the sponsor of the activity.

School monograms will be awarded at the banquet to the five percent of the Associated Students who have earned the greatest number of service points since the last previous banquet.

SERVICE POINT SCHEDULE

	Points per year
ASSOCIATED STUDENTS	
President	25
Vice President	20
Secretary	18
Treasurer	18
Traffic Board	10
Traffic Board Secretary	14
Classroom Rep.	8
Executive Council	16
Yell Leader	6
Song Leader	6
Assistant S. L.	4
Assistant Y. L.	4
ATHETICS	
Letterman (Boys)	8
Letterman (Boys), Sub.	4
Manager	3
Captain	2
GIRLS LEAGUE	
President	14
Vice President	10
Uniform Board Chairman	10
Uniform Board Member	5
Uniform Board Monitor	3
Perfect Uniform Record	5
Board Member	4
GIRLS ATHLETIC ASSN.	
President	14
Vice President	10
Secretary	6
Treasurer	4
Board Member	2
Each Sports Team	3
Asst. At Playday	1

MUSIC

Maximum of 18 points for all music activities,

	Points per year
Band	6
Orchestra	6
Choir	6
Glee Club	4
Solo Group	1 to 4
Music Festival	
Instrumental	4
Vocal	4
Opera	
Points per Performance	
Leads	6
Participants	2

DRAMATICS

	Points per Performance
Leads Major Production	6
Leads Minor Production	4
Property Manager	4
Student Dir. Jr.-Sr. Plays	3
Make-up Crew	1
Participants, 1-Act Plays	1
Talent Shows	1
Assemblies	1

PUBLICATIONS—

CAULDRON

Editor	16
Manager	14
Associate Editor	10

HIGH LIGHTS

Editor	10
Business Manager	6
Assistant Editor	6
Sports News Reporter	4

MISCELLANEOUS

Drill Team	6
Projector Mechanic	6
No Demerits	5
Gym Office Girl	5
Class Officer	4
Football Queen	3
Football Queen Attendant	2
May Queen	3
May Queen Attendant	2
Each Month of Perfect Attendance	1
Each Month with No Tardiness	1

MAXIMUM OF 10 POINTS FOR EACH OF THE FOLLOWING: 1 FOR EACH MEETING OR PERFORMANCE.

Curriculum
Guidance
Speaker at Public Performance
Committee Chairman
Announcer
Gate Keeper
Assistant at Games or Meet
Ticket Taker
Waiting on Table
Usherette
Concessions
Poster Maker
Convention Representative
Shop Foreman
Work at Open House

CLUB ACTIVITIES

A—100 Member Minimum	
President	6
Vice President	4
Secretary	4
B—35 Member Minimum	
President	4
Other Officers	2
C—15 Member Minimum	
President	2
Other Officers	1
Any Club Member with Perfect Attendance	5

Any club must function with a minimum of 15 members for one term before any points can be received.

FINANCE REGULATIONS FOR ALL ORGANIZATIONS

(1) Receipts will be given for all money received. Receipt books may be obtained from the Office.

(2) All of the money collected by any organization must be deposited with the Office, receipt for which will be received and kept on file. The money should be deposited the day it is collected, not kept in the possession of student or in his locker.

(3) Disbursement of funds will be made by the Office and charged to the proper organization only at the request of the Sponsors. Bills must be approved by Sponsors before presentation for payment.

(4) Requisitions for the purchase of articles or for services rendered must be signed by the organization Sponsors.

(5) Bills cannot be paid or requisitions passed unless there are sufficient funds in the organization treasury to cover same.

(6) Students handling funds, tickets or articles to be sold are accountable to the Sponsors and must make good any shortage or discrepancies.

REGULATIONS FOR DANCING

All school dances are under the direct supervision and control of the Associated Students. All persons attending dances must comply with the regulations established for good conduct of students.

Dances must be scheduled in advance and provisions made for attendance of sponsors approved by the administration. The Dance Committee shall be responsible for all details of the dances, such as decorations, hosts and hostesses, music, refreshments and clean-up.

Students attending any dance must remain within the building until leaving, and not return after having left. A register of students leaving early must be kept, indicating the time of departure of each student.

Night dances shall close at 11:30 P.M.

Students having guest escorts will be held accountable for their behavior. Failure in this regard will result in denial of future privileges.

Any class or organization dance shall be subject to the same regulations as those governing school dances.

The use of hay, straw, or other combustible material is prohibited for dances.

LIABILITY INSURANCE

The school district carries the usual public liability insurance to afford protection from legal liability. Additional insurance protection is afforded to the students of this school for injuries received in connection with school activities. This insurance provides for $500.00 limit on all medical expenses incurred as result of injuries. The first $10.00 of medical expense to be paid by the student or his parents for each and every accident.

Coverage of the first $10.00 for G.A.A. and Boys' Athletics must be approved by the Executive Council of the Associated Students.

The above is an advantage that the HBUHS has in coverage and any abuse of it would possibly bar the continued affording of it. The coverage is based on close cooperation of everyone concerned.

Whenever a student is injured in connection with school activities an immediate report must be made to the teacher in charge or to the school office. Failure to do this may prejudice the right of recovery.

LOCAL ELIGIBILITY RULES

Students must be doing satisfactory work every week. Scholastic eligibility is checked every Monday and is based on the work of the previous week.

In general the spirit of the rules is to make it possible for students who are cooperative to take part in such activities as will enable them to be of service to the school and make it impossible for those students who are uncooperative to participate. It is a privilege to participate in activities. Those taking part owe responsibility to other students participating in the same activity.

Rules Governing Athletes Playing Above Their Classification

(a) In his senior year any boy may attempt to compete on a team in the next higher classification.

(b) Any boy below the senior year may, with the written approval of his parent, request to be allowed to play on a team in the next higher

classification, subject to the approval of a Reviewing Board consisting of the coaches concerned, the director of boys' athletics and the vice principal.

The School Letter

The honor of wearing the school "H" is the highest award given by the Student Body and distinguishes the wearer as one who has contributed to the athletic prowess of the school worthily and in good sportsmanship. This honor is given under regulations adopted by the Advisory Board.

School athletic suits and equipment are for use in practice and games only. Students are held responsible for care of suits issued to them for use during season of sport. Any student who retains suit after season is ineligible for other sports.

LETTER AWARDS

In all boys' sports the awarding of the school letters shall be on the recommendation of the coach in charge of the team for those members who have played in at least one-half of the game periods or who have won the equivalent of the number of points awarded for first place in league competition in track or swimming, who have completed the season with the team, and who have not been declared ineligible for more than one game during the season. All other cases shall be referred to a committee consisting of the coach, the team captain and the sponsor of the Executive Committee of the Associated Students. All recommendations for letter awards must be approved by the Executive Committee.

In all girls sports the awarding of insignia is by the Girls' Athletic Association.

CLUBS

Students' social interests are largely satisfied by the activities of the various clubs of the school. Membership in a club is not only a privilege but implies a responsibility to enter into and further the activities undertaken.

Several of the clubs require certain qualifications to be met by their members, such as high scholastic interest, citizenship standing, or leadership ability. In all cases the membership is based

upon democratic principles and whenever new members are taken in those deemed best qualified are eligible for membership.

It is hoped that each student will interest himself in at least one of the student organizations and take an active part in its program.

Clubs may be organized, provided a sufficient number of students are interested and the program acceptable to the Principal. Sponsors are appointed by the Principal.

Members of classes, clubs and other student organizations are subject to the call of their officers. No meeting may be called without the knowledge and consent of the sponsors and at least one sponsor must be present at each and every meeting.

GIRLS' LEAGUE

Every girl registered in the Huntington Beach Union High School is a member of the Girls' League.

The purpose of the league is to develop among the girls a spirit of friendliness, courtesy of speech and manner, loyalty and honor, as well as simplicity of dress. The ideals and work carried on by the girls in the league have been the means of cementing friendship and developing a spirit of cooperation in girls' affairs. This training has enabled the girls to take a more active part in student leadership.

GIRLS' ATHLETICS

The Girls' Athletic Association offers opportunity for all girls to play the seasonal sports after school. Tennis, Swimming, Basketball, Hockey, and Volleyball are the activities offered for beginners as well as more proficient players.

Girls' Athletic Association for juniors and seniors will be given in fifth period; sophomore and freshman G.A.A. will be after school.

THE CAULDRON

The Cauldron is published by the Student Body and sponsored by the Advisory Council. It contains a summary of the important events of the year, many photographs, and other items of interest. The cost of the book is $3.00 with a student body

ticket or $4.00 without a student body ticket. The support of the entire Student Body is necessary if the Cauldron is to be published.

Students are selected for the staff from each class in school in accordance with their abilities. To be selected for the staff is a high distinction.

HIGH LIGHTS

The High Lights is the students' newspaper published by the Journalism class. The paper has played a large part in stimulating student body activities, developing interest in athletics and their support, fostering participation in many acivities and clubs of the school. The paper, if properly preserved, will be an excellent reminder of the year's activities when your school days are over, so save each edition.

NATIONAL HONOR SOCIETY

Membership in the chapter of the National Honor Society shall be based on scholastic service, leadership, and character. Candidates eligible for membership shall have a scholarship rank in the first third of their respective classes for three consecutive quarters or five non-consecutive quarters; and shall have a high composite grade on their citizenship record.

The purpose of this organization shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of Huntington Beach Union High School.

CLASS STANDING

Class standing is determined not by the length of time in school but by the number of semester hours the student has earned.

Required for Sophomore standing, 50 semester hours;

For Junior standing, 100 semester hours.

For Senior standing, 150 semester hours.

No student shall be considered a member of the Senior class whose program when satisfactorily completed does not meet the requirements for graduation. No student will be permitted to sit with his class at graduation exercises unless his

work is entirely completed. A student is expected to attend the meetings and other affairs of the class in which his credits place him. To compete in interclass athletic competition he must be eligible under C. I. F.

CLASS MEETINGS

The principal will appoint class advisers from the faculty for each class. When it is desired to hold class meetings, class officers should ask advisers to arrange date. It is the duty of the class advisers to guide the activities of the classes and transactions of class meetings will not be considered as official unless class advisers are present.

SCHOOL YELLS

THE OILERS

O-O-O-I-L
E-E-E-R-S
O-I-L-E-R-S
OILERS

H. B. SPECIAL

H-U-N-T-I-N-G-T-O-N
HUNTINGTON
VARSITY
YEOW

CODE OF ETHICS

I believe in the Huntington Beach Union High School and the school spirit upon which it is built. I know that I and my fellow students are the moulders of this spirit, who determine its character and transmit it to those who follow. In order that this school may be better for my having enjoyed its privileges, I pledge myself to this code:

I will be clean and orderly in my personal habits, prompt in meeting my appointments, independent in thought, serious in my attitude toward my work, and worthy in all positions of trust.

I will cheerfully participate in and loyally support student activities, being a generous victor as well as a gracious loser. I will be considerate toward my fellow students and appreciate their efforts and those of others who appear before me in assemblies.

I recognize my teachers as friends who have been selected because of their ability to help me and who are therefore worthy of my courtesy and respect.

I will be hospitable to visitors and guests and will be careful of my conduct in buildings and on grounds in order that they may gain a good impression of my school.

I consider the high school buildings and premises as a trust from the citizens to me. I will therefore refrain from doing anything that would mar their beauty, and I will attempt to prevent others from doing damage.

I believe that in observing these principles, I shall better serve my fellow students, my school and my community.

BEN WEST